



## Childcare Information

*The Family Support Centre Inc. provides on-site childcare at Lakelands Community Centre for parents and carers attending courses or groups run by our organisation. The Main Activity room located at the rear of the Centre, enables your children to be close by and well cared for while you focus on your course or group.*

*We aim to provide a safe and stimulating environment and although we are not set up as a childcare centre, all care has been taken to ensure the well-being of all children attending our childcare sessions. Your children will be cared for by caring and attentive childcare workers and volunteers who will be happy to discuss any special needs your child may have.*

There are some things that we ask you to be aware of when booking your child in for childcare:-

- You must sign your child/children in and out of care. Please ensure when you have signed your child out of care you are fully responsible for the well being of your child/children.
- Parents/Carers are to note all the external doors in the centre are designated exit doors and can be opened easily with one hand by any adult or child.
- Parents or Carers must remain on-site at all times.
- All property must be clearly labeled with the child's name (name tags are available on sign in table if necessary)
- Please ensure that your child has a nappy change and sunscreen applied before signing them in.
- A spare nappy and a change of clothes appropriate for play activities, as well as any other special requirements you may have.
- Our Staff are not permitted to give your child medication. If your child needs medication during their stay, please feel free to give it to them.
- We ask that you provide a nutritious snack and a drink for your child in case we cannot provide fresh fruit. Please do not bring take away meals it is unfair to the other children in the group.
- Please pack a hat and some sunscreen in warmer weather so that your child can join in outdoor play. (O.H&S regulations prevent us from supplying sun screen due to the risk of an allergic reaction to a particular sunscreen)
- If your child is unwell or ill, or is contagious, please do not bring them to childcare. We all want our children to be healthy and leaving sick children at home can reduce the likelihood of another child becoming sick.
- There is no cost officially, but a \$2.00 donation per family per session is greatly appreciated.
- Please notify the childcare worker if your child has any allergies, especially to food as we endeavour to provide fruit for the children during their stay.

Our child carers and volunteers will ensure that your child is supervised at all times and will provide stimulating, age appropriate activities for your child to be involved in.

Should your child become distressed or unwell during their stay we will notify you as soon as possible.

Should you have any questions or comments please feel free to discuss them with a staff member, or the Manager.

**We hope your child enjoys their stay in our childcare session.**